



COMMUNITY RESOURCE GUIDE

Resource Guide is maintained by the Vice Chair of the Arizona Employer's Advisory Council. Feedback or updates should be communicated to Ann MacNeil at ammacneil@magellanhealth.com

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I. PERSON EXPERIENCING HOMELESSNESS

Community Information and Referral

www.cir.org

Community Information & Referral offers several specialized programs for residents of Arizona. Please click on the name of the programs on the website to find out more about them including contact information. [24-Hour Helpline](#) English/Spanish bilingual Information & Referral Specialists are ready to help 24 hours a day to assist in finding the help you need. We are central and northern Arizona's *First Call for Help*.

Community Centers

Lodestar Day Resource Center

1125 W. Jackson
Phoenix, AZ 85007
Phone: 602-393-9930

The mission of the Human Services Campus/ DRC assists the board, staff, and volunteers in creating the continuum of care to save lives and provide essential services for homeless adults. It provides a framework and road map for the future of the organization.

ECH Justa Center

1001 W. Jefferson
Phoenix, AZ 85007
Phone: 602-254-6524

ECH Justa Center, operating under the auspices of the Ecumenical Chaplaincy for the Homeless, serves as a daytime refuge for homeless senior citizens who are disadvantaged and in desperate need for temporary assistance. Justa provides on site eating, bathing and laundry facilities, as well as referrals for housing sources, medical assistance, employment services and legal documentation. Equally important, the staff and qualified volunteers provide counseling and a “friendly face” for its constituency, endeavoring to confirm their “personhood” and instill a positive mindset.

The Wesley Community Center

1300 South 10th Street
Phoenix, AZ 85034-4516
Phone: 602-252-5609
<http://www.wesleycenterphx.org/>

Since 1950, The Wesley Center has served, through its programs and services, the low-income, primarily Hispanic families, residing in this south-central Phoenix.

Emergency Housing and Other Services

Central Arizona Shelter Services- Single Adult Shelter

230 S. 12th Avenue
Phoenix, AZ 85007
Phone: 602-256-6945

Provide emergency shelter and supportive services to homeless individuals age 18 and over. Separate shelters for men and women.

Vista Colina Family Shelter

1050 W. Mountain View Rd.
Phoenix, AZ 85021
Phone: 602-870-1705

Transitional housing for families. Must be able to pass drug test.

A Second Chance: Women's Program

Confidential location
Glendale, AZ 85311
Phone: 602-487-4316

Transitional housing for single women and women with children. Life skills classes, substance abuse programming, employment assistance, and social service referrals. Contact Ilene Clark 623-934-2630.

Church on the Street: Phoenix Dream Center

3210 NW Grande Ave.
Phoenix, AZ 85017
Phone: 602-257-8918 Administration / 602-346-8700 Dream Center

Christian ministry and 90 day residential discipleship program for men and women.

Family Promise - Greater Phoenix

546 E Osborn Rd Ste 6
Phoenix, AZ 85012
Phone: 602-294-0222

Transitional shelter and case management for up to 60 days for homeless families with children under age 18.

Gift of Mary

1406 S 17th Ave.

Phoenix, AZ 85007

Phone: 602-254-8424 / 602-258-5504

Emergency shelter for females (age 18 and over) single or single with children (boys must be age 5 and under). 2. Emergency shelter for single males age 60 and over. Client must have photo ID or Social Security card.

House of Refuge - Sunnyslope, Inc.

9835 N 7th St.

Phoenix, AZ 85020

Phone: 602-678-0223 / 602-371-4280

1. Working men's shelter and transitional housing for men which includes room and board for 1 year program. Fee required. **2.** Transitional housing for working men who are homeless. Fee required. Hours: 9am-3pm Mon-Fri. **3.** Homeless Showers. Showers are available for homeless men. Hours: 9am-3pm Mon-Fri.

EVMC

2345 N Country Club Dr.

Mesa, AZ 85201-1209

Phone: 480-610-6722

Intake: Call for screening. No walk-ins allowed. Emergency Homeless Shelter: Provide emergency shelter for adult, single, homeless men. Clients may stay up to 120 days with some clients eligible for transitional beds after their initial stay.

New Christian Concepts

2604 W McLellan Blvd.

Phoenix, AZ 85017

Phone: 602-246-9501

1. Christian home for men with disabilities with income from Social Security. Bible studies within the home and services at Phoenix First Assembly. \$90/week if clients have adequate income. **2.** Christian home for men who are able to work. Provide job contacts with DES and local temporary labor services. Resume and job search assistance. Bible studies within the home and services at Phoenix First Assembly on Sundays. \$90/week if clients have adequate income. **3.** Young Men Ministry. Christian home for men age 17-24. Provide job contacts with DES and local temporary labor services. Resume and job search assistance. Bible studies within the home and church services at Phoenix First Assembly on Sundays. \$100/month. **4.** Day Laborer Ministry. Christian home for men who work as day laborers. Provide job contacts with DES and local temporary labor services. Resume and job search assistance. Bible studies within the home and services at Phoenix First Assembly on Sundays. \$75/week.

A New Leaf

Confidential locations
Mesa, AZ 85211
Phone: 480-969-4024

Crisis shelters for homeless families and victims of domestic violence.

Phoenix Rescue Mission

www.phoenixrescuemission.org

1801 S 35th Ave.
Phoenix, AZ 85009
Phone: 602-233-3000

Homeless Walk-In/Drop-In Center: Provide bathrooms, phones, clothing, exchange voice mail for homeless individuals 24-hour. Showers are available for homeless men 1pm-9pm Mon-Fri. Showers are available for homeless women 12:30pm-1pm Mon-Fri. Congregate meals are 7 days/week 6:45am breakfast; 11:45am lunch; 4:45pm dinner. Men's emergency shelter.

Society of Saint Vincent de Paul Diocese of Phoenix

420 W Watkins St.
Phoenix, AZ 85003
Phone: 602-261-6883

Ministry to the Homeless: Volunteer case managers perform intake and provide clients with referrals to dining rooms, clinics, and shelters and follow-up assessment, encouragement and referrals depending upon need and progress. Showers are available for homeless individuals 9am-2pm Mon-Fri .

The Salvation Army Shelters- Families Only

2707 E. Van Buren St., Ste 400
Phoenix, AZ 85008
Phone: 602-267-4130

1. 90-120 day program for families with minor children willing to follow case management program. 2. Phoenix Elim House Confidential Location 602-267-4111. Emergency shelter for women and children who are victims of domestic violence. Individual and group counseling for adults and children age 3 and over. Case management, community referrals, life skills classes. Director Kristy Baker, CMSW.

Tumbleweed- (Children 11-17)

1419 N 3rd St., Ste 102
Phoenix, AZ 85004
Phone: 602-841-5799

Intake & Referral / 602-271-9904 Administration 602-712-9141.

UMOM New Day Centers- Families and Single's Shelter

3320 E. Van Buren St.
Phoenix, AZ 85008
Phone: 602-275-4533 Shelter Information
Phone: 602-275-7852 Administration

Short and long term shelter and services for homeless families with written referral from social service agency.

US Vets- Veteran's

804 East Jones Avenue
Phoenix, AZ 85040
Phone: 602-305-8585
Fax: 602-305-6971

500 North Hwy #89
Prescott, AZ 86313
Phone: 928-717-7581
Fax: 928-445-0117

U.S. VETS provides housing, counseling, job assistance, and HOPE to thousands of homeless veterans each year. The programs foster the skills necessary for every veteran to return to the community and remain self-sufficient.

Employment Options

TES

1125 W. Jackson
Phoenix, AZ 85007
602-252-8405

TES is a Full Service employment agency providing Temporary, Project Oriented (Short & Long Term) and Temp-to-Perm employees.

Saint Joseph the Worker

1125 W. Jackson
Phoenix, AZ 85007
Phone: 602-417-9854

Assist homeless and other disadvantaged individuals in their efforts to become self-sufficient.

Address/Mail

Lodestar Day Resource Center

1125 W. Jackson
Phoenix, AZ 85007
Phone: 602-393-9930

They manage a post office for a person experiencing homelessness.

Identification

Ecumenical Chaplaincy

1125 W. Jackson St
Phoenix AZ 85007
Phone: 602-417-9853 - Fax: 602-258-2675
E-mail: chaplaine@dave@azhomeless.org

For the Homeless
Dave Goodall, Chaplain

Social Security Administration

Suite 100
250 N 7th Avenue
Phoenix, AZ 85007 Phone: 1-800-772-1213 TTY – 1-800-325-0778

The main office is listed above. You can call toll free number or visit website to find convenient location. You can download applications form website to help speed up process. You can replace your card for free if it is lost or stolen. **To replace a lost Social Security Card:** Complete an application a social security card (Form SS-5); and Show us documents proving your identity. Show us documents proving your U.S. citizenship if our records do not already contain that information. Show us documents proving your current, lawful, work-authorized status if you are not a U.S. citizen. In most cases, you can mail or take your application and original documents to your local Social Security office.

Arizona Department of Transportation

Motor Vehicle Division
P.O. Box 2100
Phoenix AZ 85001-2100
Phone: (602) 255-0072
TDD service in Phoenix area: (602) 712-3222
Website; www.dmv.org

ID cards are available to all Arizona residents, including infants, for \$12. Persons over the age of 65 and those who receive Federal Supplemental Security Income disability checks will have the fee waived. You will need to visit the Motor Vehicle Division (MVD) or one of its third-party offices to submit your ID card application form. You must bring valid identification with you when you apply. If one of your forms of identification has a photo, you will need only two. If not, you will need three forms of identification.

Misc. Services

Aqua Fria Food and Clothing Bank

405 E Harrison Dr
Avondale AZ 85323
Phone: 623-932-9135

1. Basic needs. Emergency food, clothing, and baby care food program. **2.** Holiday assistance. Thanksgiving food boxes in November. Christmas food boxes in December to those in need. **3.** Showers for the Homeless. Provide shower facility, towel, and toiletries kit for homeless and transient individuals. Hours: 8:30am-12:30pm Mon-Fri food Sep-Jun; 8:30am-2pm Mon, Wed, Thu clothing Sep-Jun; 8:30am-12:30pm Mon-Fri Jul-Aug

Andre House

233 S. 11th Ave.
Phoenix AZ 85007 3132
Phone : 602-252-9023 / 602-255-0580
Fax : 602-254-3834
Hours: 10am-noon, 1pm-5pm Mon-Thu; 1pm-3pm Sat, Sun

1. Transitional housing homeless men and women. **2.** Blankets in the winter. **3.** Showers for homeless people at 7am, 1pm Mon-Thu; 1pm Sat. **5.** Meals for poor and homeless: Breakfast 7:30am-8:30am Sat, 7am-8am Sun.; Dinner 5:30pm-6:30pm Sat-Thu. **6.** The Clothes Closet. 10am Mon, Wed, Thu; 1pm Sat. **7.** Laundry service for homeless people: 10am Mon, Tue, Thu; 1pm Sat. **8.** Lockers for homeless individuals: Register at office 3:30pm-4:30pm Mon-Thu. **9.** Religious services in parking lot 9:30am Mon-Thu.

Statewide Resources

<http://www.housingaz.com/ShowPage.aspx?ID=170>

<http://www.az211.gov/index.php?option=content&task=view&id=33>

For emergency and transitional housing/shelter needs, the following referral hotlines are available: Central & Northern Arizona (10 counties) - 1-800-352-3792
Southern Arizona (5 counties) - 1-800-362-3474

National Resources

<http://homeless.samhsa.gov/About.aspx>

<http://www.nationalhomeless.org/resources/natdirect.html>

II. EX-OFFENDER RESOURCES

Transition Employment and Mentoring Services (TEaMS)

2333 West Northern Avenue #5

Phoenix, Arizona 85021

Office: 602-296-3421

Hotline: 480-466-4085

Fax: 480-262-5857

Email: info@teamsaz.org

www.teamsaz.org

TEaMS is dedicated to helping ex-offenders reach their goals. Through training, employment, and mentoring services, TEaMS assists ex-offenders reintegrate into society by offering solutions to the most difficult barriers including employment and housing

Arizona Women's Education and Employment (AWEE)

www.awee.org

AWEE's *Paths to Living Free* provides services tailored to ex-felons who want help with successful transition from prison to employment, family, and community. Job readiness workshops; mentoring; help with family relationships; help with job-related expenses (such as tools, uniforms, and exam fees); education referrals; basic supportive services (bus passes, gas cards, food boxes) and much more! AWEE also offers special assistance for ex-felons age 18-29 years through the *Choices for Changed Lives* program. This program offers clients with choices in the types of services received, including some that are of a religious nature. This program starts in late October, and has limited seats available.

These AWEE programs are limited to ex-offenders who have recently been released from prison (less than 6 months ago), and who are non-violent offenders (this encompasses your entire criminal history, not just your current term). These programs serve women and men. The duration of these programs is typically about a year, and you will be required to participate in monthly activities. *This program is 100% supported through funding provided by the U.S. Department of Labor.*

EAST PHOENIX

Career Connections Center

3336 N. 32nd St., Suite 110,

Phoenix, AZ 85018-6241

Phone: 602.955.4227 Fax: 602.955.4229

NORTH CENTRAL PHOENIX

914 W. Hatcher

Phoenix, AZ 85021

Phone: 602.371.1216 Fax 602.371.1235

WEST PHOENIX

1840 N. 95th Ave., Suite 160

Phoenix, AZ 85037

(in the Maricopa Workforce Center)

Phone: 602.372.4249

CHANDLER/GILBERT

735 N. Gilbert Rd., Suite 134

Gilbert, AZ 85234

P: 480-497-0350 x 223 F: 480-539-9014

St. Joseph the Worker

1125 W. Jackson St.,
Phoenix, AZ 85007
Phone: 602-417-9854
Fax: 602-258-4940
www.sjwjobs.org

Mission is to assist homeless, low-income and other disadvantaged individuals in their efforts to become self-sufficient through permanent, full-time employment.

Arizona Opportunities Industrialization Center (OIC)

39 E. Jackson Street
Phone: 602-254-5081
www.azoic.org

Our clients are economically disadvantaged and face significant barriers to employment. Within this population, we have been servicing all segments: those with limited English proficiency school dropouts, teenage parents, ex-offenders, handicapped, dislocated workers, homeless, and displaced homemakers.

Prison Living Magazine

www.prisonlivingmagazine.org

Help the general public see that prisoners are people also; some educated, artistic, skilled and eager to make positive contributions to society.

My Brothers Keeper

2701 North 16 th Street ; Suite 103
Phoenix , AZ 85006
Phone: 602-344-7500
Email: info@mbklifeline.com
Hours of Operation:
8:00 a.m. - 4:30 p.m. (Monday-Friday)
www.mbklifeline.com

My Brothers Keeper Training and Development Center is for individuals reentering the workforce, who require skill development training and employment.

HIRE

www.hirenetwork.org/index.html

Community groups and state and local government agencies are working to improve the labor market opportunities available to people with criminal records. To learn more about resources available in your state or other states in which you are interested.

CASS Temporary Employment Services

On the Human Services Campus inside the Lodestar Day Resource Center
1125 W. Jackson
Phoenix, AZ 85007
Phone: 602-252-8405
www.cass-az.org

CASS offers temporary and temporary to hire work opportunities.

Middle Ground Prison Reform, Inc.

139 East Encanto Drive
Tempe, AZ 85281
Phone: 480-966-8116 / Fax: 480-966-3885
E-Mail: middlegoundprisonreform@msn.com
Web Site: www.middlegroundprisonreform.org

They offer counseling, education, employment readiness training programs, and referrals to social service agencies.

III. GENERAL EMPLOYMENT RESOURCES

Workforce Connections

www.arizonaworkforceconnection.com

Arizona Workforce Connection will provide access to information for individuals looking for jobs or seeking training. A main feature of Title I of the Workforce Investment Act (WIA) of 1998 is the creation of a one-stop customer delivery system. Through this system, customers can access a broad range of employment-related and training services at a single point-of-entry. The following programs are required to deliver their services through this newly created system:

- Title I of WIA (adults, youth, and dislocated workers)
- Job Corps
- Native American programs
- Wagner-Peyser (Employment Service)
- Unemployment Insurance
- Trade Adjustment Assistance
- NAFTA Transitional Adjustment Assistance
- Welfare-to-Work
- Veterans Employment & Training
- Vocational Rehabilitation
- Adult Education
- Postsecondary Vocational Education
- Community Services Block Grant/Employment & Training
- Housing and Urban Development/Employment & Training
- Migrant & Seasonal Farm Worker Programs

East Valley

735 North Gilbert Road, Suite 134
Gilbert, AZ 85234
(480) 497-0350

163 North Dobson Road
Mesa, AZ 85201-6066
(480) 962-7678

West Valley

1840 N. 95th Avenue #160
Phoenix, AZ 85037
(602) 372-4200

3406 N. 51st Ave.
Phoenix, AZ 85031
(623) 247-3304

Scottsdale

7700 E. Roosevelt
Scottsdale, AZ 85257
(480) 312-2323

North Valley

9801 N. Seventh St.
Phoenix, AZ 85020
(602) 861-0208

South Valley

4732 S. Central Ave.
Phoenix, AZ 85040
(602) 534-4732

Career One-stop Directory (Web based resource directory)

www.acinet.org/acinet/crl/library.aspx?PostVal=10&CATID=474

AARP WORKFORCE INITIATIVE

www.aarp.org/featuredemployers

This program is for ages 50 and over. There is a \$12.50 membership fee.

ageWORKS®

Older adults seeking employment can participate in the Senior Community Service Employment Program (SCSEP). The program provides paid training opportunities to help job seekers improve their skills and gain current work experience, so that they can enter or re-enter the workforce.

If you are 55 or older, you may be eligible to participate in the Senior Community Service Employment Program (SCSEP). The program provides training assignment in your local area for up to 20 hours per week at \$7.25 per hour. This experience will help you improve your skills and gain work experience and self-confidence so that you can succeed in your job search.

If you are interested in paid training or have an employment opportunity available for an older worker, call the Area Agency on Aging at (602) 264-2255.

BOSS

Buckeye Outreach for Social Services is the place for you to create a life of Self-reliance we offer Jobs to underemployed and unemployed individuals, Job and life Training, Computer training, After School programs, GED Classes, Free Diaper and Clothing Bank, Youth and Adult Drug and alcohol classes, Parenting and Youth Counseling. Call 623-386-6365 Opt 1

STARS

The Mission of Scottsdale Training and Rehabilitation Services, Inc. is to provide opportunities, resources and services to persons with disabilities in Scottsdale, Arizona and its surrounding communities so that they might achieve their highest individual levels of personal, social and economic independence. Appointment required; intake packet contains information and documents to be signed, additional records to be submitted. Call 480-994-5704

TRAINING

The Greater Phoenix Urban League

The mission of the Greater Phoenix Urban League is to assist African Americans, other minorities and the disadvantaged in the achievement of social and economic equality. The League implements its mission through advocacy, bridge building, program services and research.

Programs:

Youth Employment Program

We assist youth between the ages of 14-18 in locating and benefiting from the experience of a summer job.

Adult Education Programs

Computer Business Education Center - The Greater Phoenix Urban League has a complete Computer Business Education Center. Participants are offered quality training in state of the art software and hardware office operations in computer technology. Computer Training Sessions are offered Monday-Friday from 8:30 am to 5:00 pm. For further information please contact: Tim Obong, Computer Instructor (602)254-5611

Narrowing the Digital Divide - This program offers training on operating systems (windows, DOS), hardware, software. A 5 week course with training sessions offered on Mondays and Wednesdays from 6pm to 8pm. For further information please contact: Tim Obong(602)254-5611.

Small Business Assistance Center - The Center provides assistance to aspiring entrepreneurs or people who are in business, but want to do better. Small business owners have access to personal computers, copy and fax machines. For further information please contact: Herb Jackson (602) 254-5611

The Arizona Occupational Industrialization Center

Applications for the program are taken year round. Interested parties may obtain information by calling (602) 254-5081. To apply for services, visit our site located at 39 East Jackson Street, Phoenix, Arizona 85004. Acceptance into each course requires full participation in all aspects of the training including the completion of study materials.

You will receive notification regarding assessment and considered program acceptance. Sending in an application or request for information does not guarantee acceptance and unless you have received notification it should not be assumed that you are accepted.

The Learning Center instructors solicit business and industry recommendations to keep their training relevant. Industry representatives provide work experience sites, hire graduates, demonstrate new procedures, offer field trip opportunities and serve on the Advisory Committee.

Programs Offered:

Pre-Employment Work Maturity

The Pre-Employment Work Maturity course prepares participants to enter the world of work. Pre-Employment Work Maturity consists of two parts where the first section, Pre-Employment, addresses job search preparation and the second section, Work Maturity, addresses job retention.

Adult Basic Education

The Adult Basic Education Program at Arizona OIC is an amalgam of individual tutoring, group work and a Comprehensive Competencies Program (CCP) from US Basics. The CCP is a self-paced computer graded course. Workbooks complement the tests from which the students work. The three areas that are covered in Adult Basic Education are Reading, Mathematics, and Language.

Administrative Office Skills

Computerized Office Procedures is intended for students aiming to work in an office using a wide assortment of clerical skills. Participants are inducted in office procedures and how clerical staff support the business practices of a department/firm and its personnel. We prepare students for office positions in a large or small company and in government offices or in schools. Competency, attitudes which promote job retention, and appropriate communication skills are stressed throughout.

The use of the computers is a major part of this program. Students may enroll with or without any prior experience with a typewriter or computer keyboard. Those who can test at an intermediate level may begin with the more advanced activities and complete the program earlier.

Counseling Services

Help you cope with feelings of loneliness, anxiety and depression
Enhance your self-esteem
Balance demands of home/school/work
Acquire new insights and self-confidence

Job Placement Services

Arizona OIC's main objective is to assist you with identifying, obtaining, and maintaining employment. You will meet with a qualified employment specialist who can assist you with your specific job seeking needs. Our staff are available to provide you with any or all of the following, based on your needs and desires:

- Preparing a resume

- Learning and/or practicing interviewing skills

- Problem solving strategies/options for handling your specific issues.

Reaching Out for Minority Personnel (ROMP)

Over twenty-eight years ago, the Arizona OIC initiated a unique program to attract members of minority groups to law enforcement careers. Today the project has been expanded to include Fire Department personnel. The Reaching Out for Minority Personnel (ROMP) program consists of three phases:

- A campaign to make community members aware that there is a need for ethnic minority members and women to represent their interest in the public safety area;
- A comprehensive community relations effort involving personal contact by the AZ OIC staff with members of the minority community.
- Structured classes designed to assist ethnic minorities and women to prepare for the academic and physical requirements of the Police or Fire Departments.

Project S.A.L.T.

This health coalition is a program of the Arizona Opportunities Industrialization Center. The name of this project is S.A.L.T. - "Saving African-American Lives Today". Our mission is to improve the health status of the African-American communities of Maricopa County, which are disproportionately affected by HIV/AIDS, Sexually Transmitted Diseases, Substance Abuse and TB: by establishing and providing access to culturally sensitive prevention, care and treatment of services, through community collaboration.

Maricopa Skill Center

Funding education is most likely the biggest worry. That's why MSC's Financial Aid Office will assist with finding the right mix of funding sources to cover the expenses of education. They offer many types of financial aid programs including Pell Grants, student loans, agency funding, scholarships, and more.

MSC Financial Aid Office

Monday-Friday 8am to 4:30pm

(602) 238-4350

We strive to make the best possible accommodations for students of all abilities. If you require any accommodations, please contact our ADA coordinator: Catherine Petter @ Catherine.pettet@gwmail.maricopa.edu

Training Programs:

Business & Technology

The Business & Computer Technology programs prepare for employment in a variety of fast-paced, computer-oriented careers. BCT programs are designed to equip graduates to meet the needs of the many growing businesses around the Valley and beyond.

Cosmetology

Cosmetologists are fashion-forward, stylish, and creative professionals who perform a wide range of beauty services to a variety of clients.

Healthcare Careers

For a career that shows you care, train to become a practical nurse or medical assistant! Our Healthcare programs offer the professional training required to gain employment in the growing Healthcare industry. There is a high demand for nurses and medical assistants to meet the increasing staffing needs of hospitals, clinics, doctors' offices, and

assisted living facilities. Healthcare careers offer unbeatable opportunity, stability, and are endlessly rewarding.

Trades & Industry

If you're a hands-on person looking for a career that provides great challenge and variety, then consider training for a career in one of our Trades Programs! These programs require both creativity and precision, as well as a dedication to excellence and pride in one's work. Trades careers are perfect for people who don't want to be stuck behind a desk but still want to earn a great income. These careers offer tremendous growth and great hands-on fun!

Phoenix Job Corps'

<http://phoenix.jobcorps.gov>

518 S 3rd St

Phoenix, Arizona 85004

Admissions 602-322-2886

As a national training program, Job Corps' mission is to attract eligible young adults, teach them the skills they need to become employable and independent, and place them in meaningful jobs or further education.

It is a comprehensive 24-hour residential and nonresidential programs to prepare youth age 16-24 with basic education through high school, GED, ESL, vocational training for meaningful employment, employability skills, and the responsibilities of citizenship. Services also include counseling, pre-apprenticeship training, participatory recreation and college program.

During the Outreach and Admissions process, prospective trainees learn about the Phoenix Job Corps Center and the opportunities available to them. They are informed about the responsibilities of being a Job Corps trainee and learn about the connection between their Job Corps experience and achievement of their long-term Career goals. To qualify for admission, a prospective student must meet certain eligibility requirements. Based upon an initial assessment of each student's career goals, aptitude, and the availability of vocational offerings, the student is referred to the center by the Admissions Counselors.

Arizona Apprenticeship System

Apprenticeship is a proven strategy that combines on-the-job training with related theoretical and practical classroom instruction to prepare exceptional workers for Arizona's industry. Registered apprenticeship is a training system that produces highly skilled workers that meet the demands of employers competing in a global economy.

Private and public sectors – individual employers, employer associations or joint labor/management sponsors, operate registered apprenticeship programs. Program sponsors pay most of the training costs while also paying progressively increasing wages to apprentices as they gain skills. Registered apprenticeship programs can be competency based or time based depending on program sponsor needs.

Arizona has more than 100 registered apprenticeship programs in such industries as agriculture, forestry, and fishing; mining; construction; manufacturing; transportation, communications, electric, gas, and sanitary services; services; and public administration.

More than 3,100 apprentices are currently registered in apprenticeship programs in Arizona.

Visit the website for a complete list of programs:

<http://www.azcommerce.com/Workforce/Apprenticeships/>

Job Accommodations Network (JAN)

<http://www.jan.wvu.edu/>

JAN's mission is to provide employers, providers, people with disabilities, their families and other parties with information on accommodations, self-employment, and small business opportunities.

IV. FINANCIAL

Self-Employment Loan Fund, Inc

1601 N. 7th St., Ste. 340

Phoenix, AZ 85006

Phone: 602-340-8834

TDD (800) 367-8939

www.selfloanfund.org

Self-Employment Loan Fund, Inc (SELF) serves as an intermediary for those starting or operating a business who are not quite ready for traditional business and lending opportunities. SELF provides a unique three-tiered program that covers areas critical to business success.

Individual Development Accounts

A New Leaf MesaCAN

635 E. Broadway Rd.

Mesa, AZ 85204

480-833-9200

Housing Our Communities

251 W. Main St.

Mesa, Arizona 85201

Phone: 480.649.1335

Fax: 480-649-1020

Toll free 1-877-649-1335

www.housingourcommunities.org

A state-wide Community Housing Development Organization that increases awareness of affordable housing options; homebuyer education classes; one-on-one housing counseling to help clients identify and address personal barriers to homeownership; and multiplies the number of affordable homes by acquiring and repairing existing properties for resale to low and moderate income first time homebuyer families. Ensures affordability by providing up to \$35,000 in down payment and closing cost assistance depending on service area.

Arizona Saves

www.arizonasaves.org

To register, call 602-246-3506 or e-mail lbrandt@arizonasaves.org

Arizona Saves empowers Arizonans to build sustainable self-sufficiency by advancing healthy money management through education, saving, debt reduction, and asset building. Arizona Saves is an Arizona not-for-profit organization. They provide financial education, motivational workshops, financial coaching, and access to no-fee saving accounts to all Arizonans, particularly low- to moderate-income families and kids. Visit their website for a list of classes.

V. GENERAL MENTAL HEALTH

Alcoholics Anonymous

Visit web site to find meeting and resources in Phoenix, Scottsdale and surrounding areas or you can call 602- 264-1341 for assistance.

<http://www.aaphoenix.org/index.shtml>

Arizona Region of Narcotics Anonymous

Visit web site to find meetings and resources in the Phoenix Metropolitan area.

<http://www.arizona-na.org/>

Accessing behavioral health services

Access behavioral health services by calling Magellan Member Services any time at 800-564-5465. If you are deaf or hard-of-hearing, call our TTY number at 800-424-9831.

How can I get services in an emergency?

For life-threatening situations, always call 911. For non-life threatening behavioral health situations call: The Behavioral Health Crisis Line at 800-631-1314, or the crisis line for the hearing-impaired at 800-327-9254. They will review your situation and help you get the best possible solution for your specific behavioral health need, or Magellan may refer you to one of these centers in Maricopa County:

Urgent Care Central Psychiatric Care Center

903 N. 2nd Street

Phoenix, AZ 85004

602-416-7600

META Psychiatric Recovery Center (West)

11361 North 99th Avenue, Suite 402

Peoria, AZ 85345

602-650-1212, then press 2

Transportation for a behavioral health emergency may be available by contacting the Behavioral Health Crisis Line at 800-631-1314, or the crisis line for the hearing-impaired at 800-327-9254.

XII. HELPFUL WEBSITES

Training Resource Network

<http://www.trninc.com>

This site contains resources on the full inclusion of persons with disabilities in their communities. They have immediate downloadable materials.

Tax Assistance

The VITA Program offers free tax help to low- to moderate-income (generally, \$42,000 and below) people who cannot prepare their own tax returns. Certified volunteers sponsored by various organizations receive training to help prepare basic tax returns in communities across the country. VITA sites are generally located at community and neighborhood centers, libraries, schools, shopping malls, and other convenient locations. Most locations also offer free electronic filing, for nearest site, call 1-800-829-1040.

ADA Document Portal

www.adata.org/adaportal/

The DBTAC National Network of ADA Centers maintains an extensive collection of ADA- and disability-related publications. The document collection consists of more than 7,400 documents including those developed under the ADA Technical Assistance Program and federal agencies with enforcement authority.

Using the ADA Collection:

Access the URL and use the search box to enter keywords and search the entire ADA Collection. You can choose to search "Everything" or to search an ADA category, such as "Only Employment". Use the drop-down list to see your choices! You can also browse any of the 9 ADA categories shown in the left column. Use the links in the left column to browse to the individual categories and documents in the collection.

VII. Employer Resources

Federal Bonding Program

Provides fidelity bonding insurance coverage to individuals with criminal histories and other high-risk job applicants who are qualified, but fail to get jobs because regular commercial bonding is denied due to their backgrounds. Contact:

Employment & Training Administration/Arizona Department of Economic Security
918-B3
P.O. Box 6666
Phoenix, AZ 85005
Phone: 602-495-1861
Fax: 602-254-4919

Tax Credits

The Work Opportunity Tax Credit (WOTC) is a federal tax credit to reduce the federal tax liability of private for profit employers to be used as an incentive for employers to hire individuals from eight different targeted groups. Contact:

Arizona Department of Economic Security/Special Programs Unit 734T
P.O. Box 6123
Phoenix, AZ 85005
Phone: (602) 495-1861
Fax: 602-542-2110
Web Site: www.azdes.gov/esa/wotc.asp

Unemployment Insurance Office

Unemployment compensation is a social insurance program designed to provide benefits to most individuals out of work, generally through no fault of their own, for periods between jobs. The unemployment compensation program is based upon federal law, but administered by states under state law. Contact:

All Counties: 877-600-6226 or TTY 877-877-6226 - Maricopa County: 602-364-2722

Criminal Record Repository

This is the agency individuals may contact to obtain a copy of their state rap sheet and learn about the process of sealing, expunging or cleaning it up. The criminal record repository can also tell the individual who else is legally entitled to have access to his or her record. Individuals requesting a copy of their criminal record must submit a full set of fingerprints to the address above. A copy of the record will be mailed to the requester or his/her attorney within 30 days. Contact:

Arizona Department of Public Safety/Criminal History Records Section
ATTN/DAYSHIFT
P.O. Box 18450
Phoenix, AZ 85005
Phone: 602-223-2229
Web Site: www.dps.state.az.us/reports/criminalhistory/default.asp

State Attorney General

Employers and service providers may obtain information from the state attorney general regarding occupational bars, the licensing of individuals with criminal records in certain jobs, and whether the state has laws that limit what employers may ask job applicants or protections against employment discrimination based on a criminal record.

Attorney General's Office/Department of Law

1275 West Washington Street

Phoenix, AZ 85007

Phone: 602-542-5025

E-Mail: ag.inquiries@azag.gov

Web Site: www.attorneygeneral.state.az.us

Linkages Arizona

This is a free recruiting website to connect employers with job candidates with disabilities. LINKAGES can provide your business with:

- Motivated employees who are dependable, dedicated and have skills and work experience encompassing a variety of occupations, from manual labor to professional and trade positions.
- Training, support, and education for both the employee and the employer through participating rehabilitation providers.
- Contracting services, including light industrial support, cleaning, maintenance, landscaping, mailing, assembly, collating, shrink wrapping, packaging, secretarial and clerical support, health care support, retail support, and technological support.
- A variety of products, including retail/wholesale low water-use desert plants, shrubs, trees, herbs, full service printing, custom air filters, document conversion, and Braille overlays.
- Information about disabilities, reasonable accommodations, ADA requirements, and the vocational rehabilitation system.
- Tax credit information that may help your business benefit even more from hiring qualified individuals.

Please visit www.linkagesarizona.org

Local Contact: Bill Manson bmanson@linkagesarizona.org

State of Arizona Rehabilitation Services

They strive to support the DES mission of promoting the safety, well-being, and self sufficiency of children, adults, and families by working with individuals with disabilities to achieve increased independence and/or gainful employment through the provision of comprehensive rehabilitative and employment support services in a partnership with all stakeholders. Please contact your local office for connections to job candidates, see list on next page.

Locations:

Highland

103 W. Highland Ave
Suite 202
Phoenix, AZ 85014
(602)274-0132
Fax(602)274-5108

Tempe

1270 E Broadway Rd. #120
Tempe, AZ 85282
(480)350-9746
Fax(480)350-9829

Tlaquepaque

4150 W Peoria #125
Phoenix, AZ 85029
(602)564-1812
Fax(602)564-0627

Metrocenter

10640 N 28th Drive #B-106
Phoenix, AZ 85029
(602)789-9129
Fax(602)789-9309

South Central

4411 S 40th Street D-12
Phoenix, AZ 85040
(602)470-1802
Fax(602)470-1596